



NOTEWORTHY

ACADEMY OF MUSIC

Membership Agreement

TUITION

All payments are processed by a pre-authorized credit/debit card or bank account on the **first** of the month. There is a \$50 registration fee due at the time of registration. Tuition does not include any retail teaching materials such as books or instruments.

CANCELLATIONS AND MAKEUPS

For any lessons canceled with **24 hours advance notice**, a makeup will be scheduled no more than two weeks in advance. **Any last-minute cancellations or no-shows will not be rescheduled. This applies to regularly scheduled lessons, and makeup lessons.** No-shows include last-minute cancellations related to traffic, emergencies, instruments left at home, sickness, scheduling issues, etc. If you have to cancel for any reason with less than 24 hours notice, we can offer a **zoom session** so you do not **lose** the lesson. We understand situations arise that may prevent you from providing 24 hours notice. Therefore, we offer an **exception** for all of our students **one day per calendar year.** This one time, day-of cancellation is for **sickness and emergencies only.**

Makeup lessons are not guaranteed to be with your regular teacher. You are responsible for scheduling your own makeup lessons. For any lessons missed by a teacher, Noteworthy will attempt to provide a substitute teacher. If a substitute teacher is unavailable, a makeup lesson will be scheduled. Due to the high volume of students we have, there are not many makeup spots available, so we encourage you to avoid canceling lessons whenever possible. All scheduling must be handled through our office, not your teacher. If you do not reschedule your makeup lesson within **one year's time** it will **expire** and no longer be valid. Our office staff keeps a **clear record** of all cancellations, makeups and one time exemptions. If you have any questions about scheduling please contact our office.

DISCONTINUING/PAUSING LESSONS

Every student is on a month-to-month basis. **To discontinue and to stop charges to your account, contact us before the 20th of your last month.** We do not prorate tuition for your last month's lessons. Students will be responsible for their last month's tuition whether or not they attend lessons. You will be required to fill out our withdrawal form in order to discontinue your lessons. If you wish to pause lessons due to busy schedules or vacation, we can hold your spot for **one month only** and will not charge your card.

You must contact the office by the **20th** of the paused month to inform us if you will be resuming lessons or you have to fully withdraw.

AVERAGE LESSONS PER MONTH/VACATIONS

Monthly tuition is based on a 45-week year. Noteworthy Academy operates year-round and is closed for seven weeks for holidays and vacations. In the long months, you will get five lessons, in shorter months such as November and December, you will get three and sometimes even two lessons, most months you will get four. The tuition is the SAME each month; i.e. we don't charge you more when you have five lessons, and we don't charge you less when you have three lessons in a month.

OPEN DOOR POLICY/PARENT-TEACHER COMMUNICATION

Parents are always allowed to sit in on lessons if they choose. We find that most students excel when they are on their own so we encourage parents to listen through the glass doors. We also recommend that parents stop in for the last few minutes of the lesson to talk to their child's teacher about their progression. We do not give out teachers personal information. If you need to reach out to a teacher please contact the office.

CARE OF STUDENTS/PICKING UP

Noteworthy is not responsible for providing before or aftercare for students. Students are not to be left at the Academy for excessive time periods before or after their classes. Students can wait for their parents to pick them up inside the Academy or in the BCC's lobby. Noteworthy Academy of Music assumes no responsibility for children who leave unaccompanied.

INJURIES

Parents, legal guardians of minors, students, and adult students waive the right to any legal action for any injury sustained on academy property resulting from normal lesson activity or any other activity conducted by the students or their siblings before, during, or after lesson time, including hearing loss or hearing damage. Noteworthy Academy of Music is not responsible for any damage done to vehicles or items stolen from vehicles.

On the electronic payment authorization form, sign that you have read, understand, and agree to abide by the policies